



Slieve Russell Hotel

Golf & Country Club



Spa Receptionist

As an award winning Spa Hotel, The Slieve Russell is renowned for its spa breaks in Ireland & Cavan. We offer Spa deals and Spa Day Packages as well as overnight Spa Breaks.

Comprising of 13 treatment rooms, two luxurious pedicure chairs, dedicated manicure area and relaxation suites the Ciuin Spa is the perfect place to relax and unwind. Our highly skilled therapists use award winning products including Elemis, Spiezia Organics and Morgan Tailor.

The Ciuin Spa requires an excellent individual with impeccable presentation, excellent communication & organisational skills combined with a professional telephone manner.

Duties will involve:

- Answering the telephone professionally and booking appointments accurately for all treatment rooms, allocating the appropriate therapist and taking all relevant guest requests/details and entering onto the reception system.
- Welcoming guests and ensuring all reception areas are presentable at all times.
- Dealing with cash/credit card transactions, while ensuring all reports/machines/cash balance at the end of your shift.
- Presenting the spa to the guests and explaining the spa's facilities
- Maximising Sales opportunities

The ideal candidate will have the ability to multitask. Experience/ qualification in the beauty industry would be an advantage. This role will involve weekend work.

A competitive salary, Company Pension, retail commission and numerous company benefits awaits the successful applicant.

For further details please submit your CV or contact; The Human Resources Department, The Slieve Russell Hotel, Ballyconnell, Co. Cavan. Tel: 049 9525130

Email: hr@slieverussell.ie